



Triangle South Literacy Works

600 S Magnolia Ave Dunn, NC 28334

Group Attendance Roster

Page ___ of ___

Phone: 910-891-4111

Fax: 910-892-8775

Check subject: ABE ESL Citizenship Computer Finance Math Smart Phone _____

Month: _____ Year: 201 _____

Tutor Name: _____

Circle, highlight or complete the appropriate spaces

Days: M Tu W Th F Sa Times/Wk: _____

Hours: _____ To: _____ Daily: 1 1.5 2 2.5 3

Tutor Hours: *Enter total tutor hrs for the MONTH below to the nearest .5 hr.*

Instruction:	Preparation:	Travel:

Location: _____

Series Name (below): Book # _____ Lesson # _____

Challenger Focus on Phonics Laubach Reading Laubach Writing Life Prints Step Forward Math # ___ Bk# ___

Contextualized Instruction: _____

Roster is due by the 5th of the following month. Enter time to the nearest half hour or mark either A or P. Use L per directions below.

Student Name	Phone #	Day >										Total
		Date >										
1												
2												
3												
4												
5												
6												
7												
8												
9												
10												
11												
12												
13												
14												

A = Absent P = Present L = Left (give reason for leaving)

NOTE: In case of cancellation, it is the tutor's responsibility to notify students.

Remind volunteers to submit their volunteer hours served.

Use additional rosters if needed